

Kristoffer Kelly

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TECHNICAL SKILLS & CORE COMPETENCIES

- **Front-end Development:** HTML5, CSS3, JavaScript, TypeScript, React.js, Next.js, Vite, Bootstrap, Tailwind CSS, Radix UI, Framer Motion, Styled JSX, Responsive and accessible UI/UX design, Theming and component-driven architecture, Figma (design assets)
- **Back-end Development:** Node.js, Express.js, Next.js, JWT, bcrypt, lowdb, RESTful API design and integration, Secure authentication and authorization
- **Database Management:** MongoDB, MySQL, Redis, lowdb
- **Tooling & Deployment:** ESLint, PostCSS, Axios, Postman, Testing Library, Custom Node.js scripts, Vercel, automated deployment, CI/CD pipelines (GitHub Actions), Docker, Beanstalk
- **DevOps & Documentation:** Build/deploy automation, Environment setup and software packaging, Markdown documentation, Version control (Git, GitHub), Automated testing and code quality assurance
- **Cloud Platforms:** AWS, Vercel
- **General & Professional Competencies:** Modern frontend frameworks and libraries, Web and app development, Integration of third-party services (Stripe, EmailJS), Creative problem-solving, Project and time management, Communication and collaboration

EDUCATION

University Nevada - Las Vegas / Institute of Data

Certified Software Engineering Professional (CSEP)

- Software Development Principles
- API Development and Integration
- JavaScript Programming
- Front End Development
- Back End and Full Stack Development
- Interactive Web Design
- Web Design with React

PROJECTS

- **Web Applications & UI/UX:** [From Concept to Completion](#), [Slider](#), [BookWritingPlatform](#) (TypeScript, JavaScript)
Built modern, interactive web applications with a focus on responsive design, accessibility, and advanced user experience. Utilized React, Next.js, Vite, Tailwind CSS, Radix UI, Framer Motion, Styled JSX, and Figma. Emphasized component-driven architecture, theming, animation, and real-time collaboration.
- **Backend and API Development:** [mobilerestaurantAPI](#) (JavaScript)
Designed and implemented secure, scalable REST APIs for real-world applications. Developed skills in Node.js, Express.js, JWT, bcrypt, lowdb, RESTful API design, and API testing with Postman to support robust mobile and web platforms.
- **Business & E-commerce:** [m7-localfoodtruck](#) (JavaScript)
Created business-focused web solutions with integrated payment processing (Stripe), automated testing (Testing Library), API integration (Axios), API testing with Postman, and deployment pipelines (Vercel, CI/CD). Gained experience in test-driven development and production-ready deployment strategies.
- **Desktop Application:** [FlouriteOS](#) (Python)
Developed and packaged cross-platform desktop applications using Python and Tkinter. Enhanced abilities in desktop UI design, environment setup, macOS packaging, and technical documentation with Markdown.

EXPERIENCE

RDSolutions

Research Associate

January 2025 - Current

- Assist in field operations, including data collection and reporting, and maintain communication between the field and other stakeholders.
- Utilize mobile applications and technology to streamline data collection and reporting processes.
- Ensure data accuracy and integrity through meticulous review and validation of collected information.
- Responsible for accurately collecting and managing pricing information within a retail environment.
- Operate point-of-sale systems to scan items and transmit data via the company application.
- Provide support to managers in all operational tasks.

**CO2 Monitoring LLC.
Permit Specialist**

March 2021 - October 2023

- Effectively communicate with various state building divisions, fire departments, and the Adjuring Home Jurisdiction regarding the standard procedure for obtaining permits for minor mechanical installations, such as bulk CO2 tanks and the company's patented monitoring system.
- Schedule field technicians to perform draft drawings of the store layout and the locations of objects, including the CO2 tank and the rooms where the monitoring system will be installed.
- Obtain copies of the office drawings and recreate the floor plan using Visio Studio software.
- Perform data entry, including completing online permit applications via jurisdiction websites and submitting both floor plans and permit applications through online portals.
- Communicate effectively with building and fire officials who require additional information. Submit and complete payments.
- Prepare field technicians for installation projects by assembling a copy of the approved floor plan, which is sealed by the building and/or fire district, along with a permit that will be posted near the construction area.
- Perform follow-up with field technicians during installation periods and project completions.
- Manage company databases, including approved floor plans and permits, obtained from the jurisdiction's portal. Maintain a comprehensive record of approved floor plans and permits in both a physical and virtual filing system.

Portfolio Recovery Associates, LLC | San Diego, CA

February 2014 - February 2021

Operations Manager

- Leveraged advanced Excel for comprehensive data analysis, identifying and resolving process inefficiencies across multiple departments.
- Fostered cross-functional collaboration and mentored outsourced teams to eliminate bottlenecks and optimize operational efficiency.
- Demonstrated exceptional professionalism in interactions with clients, attorneys, and managers.
- Directed daily operations and high-volume projects, leading managerial meetings and partnering with HR to conduct interviews and manage the hiring process.

Prior to this position, I held roles as Team Lead, Paralegal, Summons & Complaint Specialist, and E-file Clerk, where I assisted managers, contributed to team development, supervised staff, and ensured the accuracy of legal documents. Previously, as Media Clerk, I managed incoming mail and office documents, supporting efficient administrative operations.